



# Comprehensive School Improvement Plan

Phillip Sharp Middle School  
Pendleton County

35 Wright Rd  
Butler, KY 41006-8732

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## **Introduction**

The process of Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that students reach proficiency and beyond by 2014. The process focuses school and district improvement efforts on student needs by bringing together all stakeholders to plan for improvement, by focusing planning efforts on priority needs and closing achievement gaps between subgroups of students, by building upon school and district capacity for high quality planning, and by making connections between the funds that flow into the district and the priority needs in schools. Your school's plans for improvement must be based on careful and honest analysis of data, address all content areas, and clearly address gaps in student achievement.

# **Executive Summary**

## **Introduction**

Every school has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school, and the kinds of programs and services that a school implements to support student learning.

The purpose of the Executive Summary (ES) is to provide a school with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the school community will have a more complete picture of how the school perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school to reflect on how it provides teaching and learning on a day to day basis.

## **Description of the School**

**Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?**

Nestled in the valley of Menzie Bottoms, Phillip A. Sharp Middle School provides a unique school setting for sixth, seventh, and eighth graders. Our school is organized into interdisciplinary families, and each family is composed of a group of core subject teachers in math, language arts, social studies, and science. Each group of teachers shares a common group of students in an area of the building and planning time. We also pride ourselves in the variety of enrichment classes that are offered for our student body, as well as the support system in place for our gifted and talented and special education students.

## **School's Purpose**

**Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school embodies its purpose through its program offerings and expectations for students.**

The mission of Phillip A. Sharp Middle School is to provide our students with a safe and secure environment in which they may achieve high levels of academic performance. Our school will set realistic goals for achievement, based upon the students' academic capabilities, to enable them to become competent, effective members of society.



## **Notable Achievements and Areas of Improvement**

**Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.**

Over the last three years Sharp Middle School has demonstrated strengths in Social Studies and Science on the KPREP. Phillip Sharp Middle School has continued to demonstrate success through its Academic Team with several students competing in the state competition. The sports teams are continuing to develop into successful teams.

Areas for improvement over the next three years, Phillip Sharp Middle School will improve the KPREP scores in the area of Reading, Math, Science, and Social Studies. Sharp Middle is in the process of implementing PBIS as a part of an attempt to improve the overall culture of our school.

## **Additional Information**

**Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.**

Phillip Sharp Middle School continues to strive to be one of the top middle schools in the Commonwealth of Kentucky. We continue to attempt to develop 21st Century Learners by implementing technology in each classrooms (iPads, BYOD, Smart Boards, etc...)

# **KDE Needs Assessment**

## **Introduction**

The purpose of the School Needs Assessment is to use data and information to prioritize allocation of resources and activities.

## **Data Analysis**

**What question(s) are you trying to answer with the data and information provided to you? What does the data/information tell you?**

**What does the data/information not tell you?**

Using our Unbridled Learning and Community Surveys, PSMS is trying to answer the following questions:

1. What key areas do we need to provide on-going support and resources to our staff and students?
2. What gap groups do we need to focus on to make continued progress?
3. How are we doing on preparing students to be College and Career Ready?
4. What resources / support do teachers need to build internal capacity to meet student needs?
5. How do our stakeholders' input translate into next steps for school's growth?

## **Areas of Strengths**

**What were the areas of strength you noted? What actions are you implementing to sustain the areas of strength? What is there cause to celebrate?**

Areas of Strength and Celebration:

College and Career Readiness is improving

Aligned Curriculum

Assessments congruent to standards

CASL Model is effectively used in majority of classrooms

MAP Data utilizes to guide instruction and monitor student growth

Strengthened capacity in special education department

Continuous monitoring (i.e. walkthroughs and teacher evaluation)

PBIS implemented to create positive culture

Job-embedded Professional Learning for teachers

Steps to sustain strengths:

We will continue to monitor activities and strategies through daily walkthroughs by administrators and district learning walk process. Goals for classroom performance have been clearly articulated and resources continue to be provided as needs arise (within the limitations of our budget). Monthly leadership meetings are held to sustain leadership capacity and effective communication of district goals/expectations. Instructional coach are also utilized to support teacher growth and student achievement. On-going needs assessment of the budget is conducted to effectively maximize resources.

## **Opportunities for Improvement**

**What were areas in need of improvement? What plans are you making to improve the areas of need?**

Areas in Need of Improvement:

Writing in all subject areas

Continue to use data to guide instruction

Continue to utilize formative assessment data

Rtl refinement

Effective Student Engagement

Continue to refine PBIS based on data

Need for effective questioning

Rigorous Lessons

Differentiation for all students

Next Steps:

We will continue to monitor activities and strategies through daily walkthroughs by administrators and district learning walk process. Goals for classroom performance have been clearly articulated and resources continue to be provided as needs arise (within the limitations of our budget). Monthly leadership meetings are held to sustain leadership capacity and effective communication of district goals/expectations. Instructional coach are also utilized to support teacher growth and student achievement. On-going needs assessment of the budget is conducted to effectively maximize resources.

## **Conclusion**

**Reflect on your answers provided in the previous sections. What are your next steps in addressing areas of concern?**

PCS Leadership will continue implementing and monitoring the goals, strategies and activities for student achievement as documented in the current CDIP. As a part of this process, the district and schools will complete an Implementation and Impact check to monitor progress. Schools/District will make needed adjustments to ensure the success of Pendleton County students.

In an effort to include all stakeholders, we will again provide surveys for the 2013-2014 school year. The survey results will be used to guide next steps for growth. We will also go through the process of revising our current CDIP and CSIPs based on data analysis from Unbridled Learning.



# **CSIP Phillip A. Sharp Middle School**

## Overview

### Plan Name

CSIP Phillip A. Sharp Middle School

### Plan Description

1/10/13

## Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Measurable Objective	Total Funding
1	Increase the averaged combined reading and math K-Prep scores for middle school students from 44% to 72% in 2017.	Objectives: 1 Strategies: 4 Activities: 7	Organizational	Collaborate to increase the overall reading and math scores for Phillip A. Sharp Middle School from 44.3 to 49.9 by 10/21/2013 as measured by scored K-Prep results .	\$0
2	Increase the percentage of students who are college and career ready from 51.6 % to 68% by 2015	Objectives: 1 Strategies: 2 Activities: 2	Organizational	Collaborate to increase the percentage of students who are college and career ready by 10/18/2013 as measured by the Exoplore results .	\$1400
3	Increase the average combined reading and math proficiency rateings for all students in the non-duplicated gap group from 42.2 % in 2012 to 66.5% in 2017	Objectives: 1 Strategies: 2 Activities: 3	Organizational	Collaborate to increase the math and reading proficiency in math and reading gap groups by 10/18/2013 as measured by KPREP scores.	\$6000

## Goal 1: Increase the averaged combined reading and math K-Prep scores for middle school students from 44% to 72% in 2017.

### Measurable Objective 1:

Collaborate to increase the overall reading and math scores for Phillip A. Sharp Middle School from 44.3 to 49.9 by 10/21/2013 as measured by scored K-Prep results

### Strategy 1:

Professional Learning Communities - Through effective Professional Learning Communities, team members will work to improve planning and delivery of instruction, analysis of formative and summative assessments, and collaborate to increase engagement and rigor of instruction. In Professional Learning Communities, teachers will work to implement standards based instruction by utilizing the CASL model for teaching and learning.

Research Cited: Classroom Assessment for Student Learning by Rick Stiggins

Activity - Common Planning for PLC Development	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will have common planning with their same grade level content partner. This will allow for review of student data, common planning, and detailed standard based instruction.	Academic Support Program	01/02/2013	05/31/2013	\$0	No Funding Required	Principal and Assistant Principal

### Strategy 2:

RTI System - The leadership team will continue to improve the RTI process for Phillip Sharp Middle School. We will utilize MAP data as a universal screener and use other data to make student based decisions about the best instruction for each individual student. Administration will create time within the schedule to facilitate RTI for students in need.

Activity - RTI Meetings	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
RTI team, comprised of multiple stakeholders, will meet no less than three times a year to discuss progress of students in the RTI program. Meetings will analyze student data to make decisions that best impact each individual student's learning needs.	Academic Support Program	01/02/2013	05/31/2013	\$0	No Funding Required	Principal, Assistant Principal, RTI Interventionist, Language Arts Teachers, Math Teachers, and School Guidance Counselor.

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### Strategy 3:

Increase rigor, student engagement, and analytical thinking skills - Taking steps to increase the rigor and analytical thinking skills of students will better prepare them for success in real world activities as well as KPREP. Engaging students in their work will result in a positive learning environment.

Activity - Review of Lesson Plans and Classroom Observations	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Administration will monitor lesson planning and conduct classroom observations	Academic Support Program	01/01/2013	05/17/2013	\$0	No Funding Required	Administration

### Strategy 4:

Standards Based Instruction - By creating units and deconstruction the new standards into student friendly learning targets understanding of the material to be mastered will become very focused for staff and students.

Activity - Creating Units	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Staff will create and revise instructional units based on KCAS standards.	Direct Instruction	01/01/2013	05/17/2013	\$0	No Funding Required	Leadership Team and PLC Leads

Activity - Formative Assessment	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Formative Assessment will be congruent to standards and greater emphasis will be placed on these while still regarding common assessments.	Direct Instruction	01/01/2013	05/17/2013	\$0	No Funding Required	Leadership Team and staff

Activity - Deconstructing Standards	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will deconstruct the KCAS standards as they are released by KDE.	Direct Instruction	01/01/2013	05/17/2013	\$0	No Funding Required	Leadership Team and staff

Activity - Creating a consistent evaluation system for student work	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The administration will begin to develop and implement a system that is consistent for evaluating students mastery of standards.	Policy and Process	01/01/2013	10/18/2013	\$0	No Funding Required	Administration

## Goal 2: Increase the percentage of students who are college and career ready from 51.6 % to 68% by 2015

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### Measurable Objective 1:

Collaborate to increase the percentage of students who are college and career ready by 10/18/2013 as measured by the Exoplore results .

### Strategy 1:

Explore Scrimmage - 7th Grade students will take a practice Explore Test in January 2013

Activity - Explore Exam	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Explore Scrimage	Direct Instruction	01/01/2013	05/17/2013	\$1400	Other	Administration and 7th Grade Teachers

### Strategy 2:

Operation Preperation - Phillip Sharp Middle School will participate in Operation Preperation with each 8th grade students.

Activity - Operation Preperation Week	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will meet with faculty and volunteers to review their Explore scores and career choices along with their ILP.	Career Preparation/Orientation	01/01/2013	05/17/2013	\$0	No Funding Required	Administration and faculty

## Goal 3: Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group from 42.2 % in 2012 to 66.5% in 2017

### Measurable Objective 1:

Collaborate to increase the math and reading proficiency in math and reading gap groups by 10/18/2013 as measured by KPREP scores.

### Strategy 1:

Mentors - Staff will mentor students who are in the gap groups to foster positive relationships

Activity - Mentor Groups	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Each at Gap group student will be assigned a mentor to help develop positive relationships	Academic Support Program	01/01/2013	05/17/2013	\$0	No Funding Required	Administration and Staff

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### Strategy 2:

Small Group Instruction - Reduce the number of students in an instructional setting to enhance instruction.

Activity - Voyager Learning	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Voyager Learning will be used for some of our gap students.	Direct Instruction	01/01/2013	05/17/2013	\$6000	General Fund	Intervention and special education teachers

Activity - Pull Out Groups	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
As needed, special education teachers will pull out students to work one on one, or in the small group setting to enhance instruction.	Direct Instruction	01/01/2013	05/17/2013	\$0	No Funding Required	Regular education teachers and special education teachers

## Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

### Other

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Explore Exam	Explore Scrimage	Direct Instruction	01/01/2013	05/17/2013	\$1400	Administration and 7th Grade Teachers
<b>Total</b>					\$1400	

### General Fund

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Voyager Learning	Voyager Learning will be used for some of our gap students.	Direct Instruction	01/01/2013	05/17/2013	\$6000	Intervention and special education teachers
<b>Total</b>					\$6000	

### No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Pull Out Groups	As needed, special education teachers will pull out students to work one on one, or in the small group setting to enhance instruction.	Direct Instruction	01/01/2013	05/17/2013	\$0	Regular education teachers and special education teachers
Review of Lesson Plans and Classroom Observations	Administration will monitor lesson planning and conduct classroom observations	Academic Support Program	01/01/2013	05/17/2013	\$0	Administration
Creating Units	Staff will create and revise instructional units based on KCAS standards.	Direct Instruction	01/01/2013	05/17/2013	\$0	Leadership Team and PLC Leads
Operation Preparation Week	Students will meet with faculty and volunteers to review their Explore scores and career choices along with their ILP.	Career Preparation/Orientation	01/01/2013	05/17/2013	\$0	Administration and faculty



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Creating a consistent evaluation system for student work	The administration will begin to develop and implement a system that is consistent for evaluating students mastery of standards.	Policy and Process	01/01/2013	10/18/2013	\$0	Administration
Deconstructing Standards	Teachers will deconstruct the KCAS standards as they are released by KDE.	Direct Instruction	01/01/2013	05/17/2013	\$0	Leadership Team and staff
RTI Meetings	RTI team, comprised of multiple stakeholders, will meet no less than three times a year to discuss progress of students in the RTI program. Meetings will analyze student data to make decisions that best impact each individual students learning needs.	Academic Support Program	01/02/2013	05/31/2013	\$0	Principal, Assistant Principal, RTI Interventionist, Language Arts Teachers, Math Teachers, and School Guidance Counselor.
Mentor Groups	Each at Gap group student will be assigned a mentor to help develop positive relationships	Academic Support Program	01/01/2013	05/17/2013	\$0	Administration and Staff
Formative Assessment	Formative Assessment will be congruent to standards and greater emphasis will be placed on these while still regarding common assessments.	Direct Instruction	01/01/2013	05/17/2013	\$0	Leadership Team and staff
Common Planning for PLC Development	Teachers will have common planning with their same grade level content partner. This will allow for review of student data, common planning, and detailed standard based instruction.	Academic Support Program	01/02/2013	05/31/2013	\$0	Principal and Assistant Principal
<b>Total</b>					<b>\$0</b>	